**SEMAP Board Meeting Minutes**

**Wednesday October 29, 2014 - 6:30PM**

Green Bean, New Bedford, MA

Attendees (Board & Staff\*): Margie Baldwin, Ashley Brister, Derek Christianson, Fred Dabney, Bob Feingold, Kim Ferreira, Sue Guiducci, Jennifer Marshall Grantham, Kendra Murray\*, Andy Pollock, Todd Sandstrum, Andy Tomolonis (board member elect), Jason Wentworth\*, Ben Wolbach

Advisory Members & Guests:

**Meeting Agenda**

* Quick Board & Staff Updates
* Networking & Programmatic Update
	+ Fall Potlucks & Dinners (Listening Session in 3-4 locations)
	+ Annual Meeting >
	+ Meet & Greet – December 7th, 2014
	+ Winter Networking Meeting – January 26, 2015
	+ Ag & Food Conference – February 28, 2015
* Financial Report
	+ Secure Financially through the end of the FY (and into mid-2015)
	+ Grant Submission News (Island Fdn Review, MDAR BuyLocal Response)
	+ Farmer Membership Appeal
	+ End of the Year (December)Appeal
	+ FY2015 Draft Budget
* Board Development & Proposed Committee Structure
	+ Development & Finance Committee
	+ Education & Events Committee
	+ Personnel, Strategic Planning, & Board Development Committee
	+ Technical Assistance Committee
* \*Review of March Planning Session & Our Work Going Forward

**Serving our Community on the SEMAP Board:**

* Minimum 50% farmers & build as broad of representation as possible over time.
* 1, 2, or 3 year "commitments" beginning in 2014 so that we stagger terms for folks going forward.  We have a few interim members (Fred & Margie who have committed for a year), ideally we'll lock in a few others to a 2-3 year board commitment.
* Attend board meetings & strategic planning meetings - currently thinking of 6-8x meetings/year:  Jan, Mar, Apr, May, Sept, Nov - with each meeting 1.5-2.5 hours.  Some meetings via phone, others in person.  November meeting would likely be a half-day or 3/4 day meeting to finalize budget and set priorities for the next Fiscal Year.
* Participate in SEMAP events as you are able... i.e. networking meetings, potlucks, conferences, etc.
* Maintain SEMAP Membership status & make a financial commitment to SEMAP - we would like to see a "stretch" donation from each of our board members, at the level that matches your capacity.
* Each board member will be asked to serve on a minimum of one board committee:  Current committees - 1)  Technical Assistance, 2) Development & Finance, 3) Board Development, Personnel, & Strategic Planning 4) Education & Events - Committees would be chaired by 1 or 2 board/staff members and have minimum of 4 members, including advisory council members.
* Available for consulting & conversation to help staff & board in the development of SEMAP.

**SEMAP Board Meeting - Tuesday September 16, 2014 - 6:30PM**

How on Earth, Mattapoisett, MA

Attendees (Board & Staff\*): Ashley Brister, Derek Christianson, Fred Dabney, Sue Guiducci, Kendra Murray\*, Andy Pollock, Todd Sandstrum, Jason Wentworth\*, Ben Wolbach

Advisory Members & Guests:

Absent: Margie Baldwin, Jennifer Marshall Grantham

**Meeting Agenda**

\*the final item on the agenda will be our main focus for the evening.

* Introductions & Employee "Work Plans"
* Brief Networking & Programmatic Update
	+ Buy Local Groups, Farm Bureau, SEMALA
	+ Fall Potlucks & Dinners
	+ Winter Networking Meeting – January 26, 2015
	+ Ag & Food Conference – February 28, 2015

**Upcoming**

* + Bristol County Ag High School
	+ Farm Fresh RI
	+ Food Routes
	+ Island Foundation (Carrot Project, New Entry, Red Tomato)
	+ Kim Houdlette, AD Makepeace
	+ BCC, TTOR, & Other Allies
	+ Mass in Motion NB & Wellness Initiative
	+ SE MASS Food Security Network
* Financial Update:  Including Development Calendar
	+ Secure Financially through the end of the FY (and into mid-2015)
	+ Grant Submissions (IF Review, MDAR BuyLocal Response)
	+ Farmer Membership Appeal
	+ End of the Year (December)Appeal
* Board Development & Committee Structure
* \*Review of March Planning Session & Our Work Going Forward

**Future SEMAP Board Meeting Dates (& Other Important SEMAP Dates)**
**October SEMAP Board Meeting – Tuesday October 21st ?? at 7PM at \_\_\_\_\_\_\_\_\_\_\_**

**Nov (Annual Mtg)** - Thursday November 6th - Location TBA

**December SEMAP Board Meeting – Tuesday December 16 at 7PM at \_\_\_\_\_\_\_\_ or**

**Wednesday December 10th for Appeal Mailing**

**2015 Dates**

 *(no meeting scheduled in January, if we pass a FY15 Budget in December)*

*January time will be focused on committee work*
January 26, 2015 - Winter Networking Meeting - Location & Time TBA
**February Board Meeting**
February 28, 2015 - SEMAP Ag & Food Conference
**March Board "Retreat"**

**April Board Meeting**
*(no meeting scheduled for May)*
**June Board Meeting (conference call)**

*(no meeting scheduled for July)*

**Aug (informal board dinner?)**
**Sept Board Meeting**

**Oct Board Meeting & "Retreat"
Nov (Annual Meeting)
December Board Meeting**