



Bristol County Agricultural High School

BRISTOL COUNTY AGRICULTURAL HIGH SCHOOL JOB DESCRIPTION

Job Title: Farm Manager

Location: Bristol Aggie, Dighton, MA

Reports To: Facilities Director

Farm Manager Job Description

Position Overview:

The Farm Manager will oversee all aspects of farm operations at Bristol Aggie, including crop production, livestock and equine care, student supervision, and staff collaboration. This role requires a strong focus on sustainability, efficient resource management, and educational alignment with the school's mission. The Superintendent | Director and Facilities Director shall meet with the Farm Manager regularly for the purpose of discussing the job responsibilities and performance as well as the working relationship between the school and the Farm Manager

Key Responsibilities

Farm Operations & Management

- **Crop Production:**
 - Plan, implement, and oversee planting, fertilization, irrigation, pest control, and harvesting schedules.
 - Maintain detailed records of yields and conditions for future planning.
 - Assess land conditions and implement soil improvement and crop rotation plans.
 - Responsible for all USDA reporting
- **Animal Health and Welfare:**
 - Coordinate daily care for livestock, equine and small companion animals , including feeding, water, and clean environment.
 - Develop and implement nutritional plans in collaboration with nutritionists.
 - Establish and maintain biosecurity protocols and standards.
 - Monitor animal health and coordinate with veterinary professionals as needed.
- **Sustainability Initiatives:**
 - Implement regenerative agriculture practices, integrated pest management, and biodiversity enhancement measures.
 - Track and report the impact of sustainable practices on productivity and health.



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Student Supervision, Education, and Training

- In conjunction with the Facilities Director and Department Chair, assist with the student worker hiring process and creating their schedules.
- Provide hands-on training and mentorship to students participating in farm operations.
- Develop and enforce protocols for student work schedules, feeding, and animal care tasks.
- Collaborate with faculty to align farm activities with educational objectives.
- Supervise student workers, ensuring adherence to safety, accountability, and performance standards.

Encourage and Support Professional Growth:

- Provide opportunities for the Farm Manager to identify and participate in relevant professional development activities, such as attending workshops, conferences, certifications, or industry events, to enhance expertise in agriculture, farm operations, and educational program integration.

Staff Supervision & Development

- Supervise herdsmen, foremen assigned to the Farm, and student workers to ensure efficient workflows.
- Conduct performance evaluations and facilitate professional development opportunities for staff.
- Delegate tasks and establish clear communication and responsibility protocols.
- Collaborate with school administration to align staffing with operational needs.

Resource & Budget Management

- **Budget Oversight:**
 - In collaboration with the Facilities Director and Animal Science Department Chair develop and manage budgets for feed, equipment, and general farm supplies.
 - Track expenses and revenue, ensuring efficient allocation of resources.



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- **Equipment & Infrastructure:**
 - Coordinate preventive maintenance and repairs for all equipment.
 - Train staff on proper equipment use and safety protocols.
 - Oversee facility maintenance, including arenas and animal housing.
- **Administrative Tasks:**
 - Maintain records of crop schedules, livestock data, and financials using appropriate software.
 - Develop and manage calendars for events, maintenance, and farm activities.
 - Maintain all animal recording keeping, acquisition of animals, vendor communications.
 - Coordinate purchase orders for all expenses related to the farm
 - Overseeing pest control in and around the barn, including managing flies, birds, and rodents.
 - Coordinating the transport of animals to and from the school farm as needed.

Community Engagement & Outreach

- Represent Bristol Aggie at agricultural fairs, community events, and educational programs.
- Foster partnerships with local agricultural organizations and businesses.
- Promote the farm's educational and commercial programs, including meat sales and milk bottling.
- Assist with events like the Fall Show and support outreach initiatives such as SEMAP and MDAR collaborations.

Qualifications:

- 5+ years of experience in farm management, with a strong background in crop production and livestock care.
- Experience working with high school students or in an educational setting is preferred.
- Strong background in agriculture, livestock management, and sustainable farming practices.
- Experience in supervision, education, and mentorship.
- Proficient in budgeting, resource management, and administrative tasks.



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- Excellent communication and leadership skills.
- Hoisting Lic, Pesticides Lic, CDL , OSHA 10
- Citizenship, residency or work visa required

Residency requirement:

- Shall reside no more than 30 mile max distance from the campus

Physical Requirements:

- Ability to perform manual labor in various weather conditions.
- Capability to lift and move up to 50 pounds.
- Capacity to stand, walk, and operate machinery for extended periods.

Salary Range:

- **Salary: \$75,000 - \$85,000 annually, negotiable based on qualifications.**

*Bristol County Agricultural High School is an Affirmative Action,
Equal Opportunity Employer.*

**Send resume and letter of interest to:
Derek Costa, Superintendent | Director
Bristol County Agricultural High School
135 Center Street,
Dighton, MA 02715**